



HUB CITY DISPLAY LTD.
 1740 ONTARIO AVENUE, SASKATOON, SK S7K 1T1
 PHONE: 306-653-3705
 E-mail: info@hubcitydisplay.com
 Website: www.hubcitydisplay.com



CUSTOM LABOUR ORDER FORM

COMPANY:		NAME OF SHOW:	
STREET:		SHOW DATES:	
CITY:		CONTACT NAME:	
PROVINCE:	POSTAL CODE:	PHONE NUMBER:	
EMAIL ADDRESS		BOOTH NUMBER:	

Minimum Charge is 4 hours for Installation and 4 hours for Dismantle Per Person.

INSTALLATION & DISMANTLE RATES		
Regular Time (RT):	8:00 am - 5:00 pm Monday to Friday	\$89.00 per hour/per person
Over Time (OT):	5:00 pm - 8:00 pm Monday to Friday	\$134.00 per hour/per person
	8:00 am - 5:00 pm Saturday & Sunday	
Double Time (DT):	All other hours including Statutory Holidays	\$178.00 per hour/per person

INSTALLATION: (estimated requirements)			
# of _____ installers	_____ hours	\$89.00/hr (RT)	\$ _____
# of _____ installers	_____ hours	\$134.00/hr (OT)	\$ _____
# of _____ installers	_____ hours	\$178.00/hr (DT)	\$ _____
Date Required: _____		Start Time: _____	Finish Time: _____

DISMANTLE: (estimated requirements)			
# of _____ installers	_____ hours	\$89.00/hr (RT)	\$ _____
# of _____ installers	_____ hours	\$134.00/hr (OT)	\$ _____
# of _____ installers	_____ hours	\$178.00/hr (DT)	\$ _____
Date Required: _____		Start Time: _____	Finish Time: _____

Client Supervised ? Yes <input type="checkbox"/> No <input type="checkbox"/> On Site - Cell# _____	Total Estimated Charge	
If yes, Supervisor name: _____		
Supervised by Hub City Display Representative Yes <input type="checkbox"/> No <input type="checkbox"/>	25% Supervisor Fee	
If yes, add 25% to total estimated charges		
The exhibit consists of _____ shipping cases or crates (do not include cartons/boxes of literature or products)	Subtotal	
Qty of Ladders required _____	10' or under - \$86.00	
	12' or higher - \$109.00	
Special Instructions:	GST 5% (R102417581)	
	PST 6%	
	Total Amount Due:	

METHOD OF PAYMENT: Cheque ☐ Mastercard ☐ Visa ☐ Debit ☐ Cash ☐ E-transfer ☐

CREDIT

CARD#

EXP DATE:

DATE:

PLEASE NOTE: 2.4% WILL BE CHARGED ON ALL CREDIT CARD TRANSACTIONS. ALTERNATIVELY, PAYMENTS CAN BE MADE VIA E-TRANSFER (accounting@hubcitydisplay.com) or EFT TO AVOID THIS CHARGE

I HEREBY AGREE TO THE ABOVE RATES AND TERMS:

CUSTOMER SIGNATURE _____

DATE: _____